
**Minutes of meeting held at the Integrated Marine Operations Centre,
The Esplanade, Port Hedland**
Thursday 1 April 2021

ITEM 1 WELCOME AND INTRODUCTION OF MEMBERS

Chair welcomed all present and declared the meeting open at 3:30pm. Discussion commenced with introductions by members in attendance.

ITEM 2 RECORD OF ATTENDANCE/APOLOGIES

Present

Chair and General Manager Terminal Operations Kim Gebers (KG)

PPA Staff

General Manager Marine Operations	Phil Christy (PC)
Harbour Master, Port Hedland	Heathcliff Pimento (HP)
Environment and Heritage Manager	Derek Walker (DW)
Stakeholder Engagement & Communications Advisor	Tegan Read (TR)
Managing Director, HMI	Karlene Bylund (KB)

Committee Members

Port Hedland Historical Society	Arnold Carter (AC)
North Regional TAFE	Joel Schreiber (JS)
Port Hedland Seafarers Centre	John Hague (JH)
Care for Hedland	Lizzy Capp (LC)
Care for Hedland	Peter Phipps (PP)
Community Member	Gloria Jacob (GJ)
Community Member	Gary Silcock (GS)
Community Member	David McGowan (DM)
Community Member	Roger Higgins (RH)
Port Hedland Yacht Club	Jim Henneberry (JH)

ITEM 3 OPERATIONS UPDATE

General Manager Marine Operations), Phil Christy
PC presented the following topics:

- **Safety Update:** PPA's LTIFR year-to-date, is currently at 1.44 against the 2020/21 target of 1.58. PPA's commitment to robust safety procedures for all staff, contractors, service providers and visitors was reiterated and commended.
- **Monthly port statistics:** Mixed monthly throughput for the November to February period. November throughput was 41.859 million tonnes, a decrease of 4% from 2019; December throughput was 47.93 million tonnes, a decrease of 1% from 2019; January

throughput was 42.704 million tonnes, an increase of 4% from 2020; and February with a throughput of 37.882 million tonnes, a decrease of 3% from 2020.

- **Year-to-date (YTD) statistics:** There is an increase in YTD throughput up 3% in comparison to the same period last year. This equates to an increase of close to nine million tonnes throughput. Utah has experienced a decrease of 1% in comparison to the same period last year.
- **Marine team update:** Committee members were introduced to a restructured Marine management team, following Phil Christy's arrival as General Manager Marine Operations. Phil joins Heathcliff Pimento (Port Hedland Harbour Master), Lindsay Copeman (Harbour Master, Training & Development), Lawrie Corda (Deputy Harbour Master), Rohan Wadhwa (Deputy Harbour Master), and Jason Rebello (Deputy Harbour Master). Collectively the Port Hedland Marine Team have over 130 years of Maritime experience.
- **Marine incidents:** 61 Marine incidents were recorded at the Port of Port Hedland for the period between 1 November 2020 – 28 February 2021. PPA records these as incidents, however, they are marine events which have each been successfully handled in line with our emergency response procedures and marine team. The work PPA have conducted with our port stakeholders and the terminals to better understand the demands on Mooring lines is evident with the continued decrease of incidents in the port. Recreational vessel interaction accounted for 5% of recorded incidents. There were two Main Engine Slow downs worth noting. Jupiter N recorded a Main Engine Failure on 18 January followed by a second on the 19 January with vessel Malindi.
- **Fire on Vessel:** PPA's emergency response procedures were activated on 25 March 2021 at 0312hrs following a fire in the cargo hold of general cargo ship BBC Rhonetal on Berth 2. The rapid response of local Fire and Emergency Services and towage providers, swiftly bringing the fire under control. One crew member was taken to hospital with suspected smoke inhalation but later given a clean bill of health and returned to the vessel. No further injuries to crew or shore personnel sustained. The vessel remains safely alongside under AMSA detention with PPA continuing to work closely with all stakeholders and regulatory authorities during the recovery phase.
- **Marine Cadetship update:** PPA's first marine cadet, Kyal Randazzo, is currently at a maritime college in Launceston completing his academic modules which will earn him his navigation officer licence. Port Hedland's second cadet, Morgan Ruston, has just disembarked from his vessel after spending six months on board. He will return to sea to complete his required sea time following a couple months rest.
- **2021 Maintenance dredging campaign:** All pre dredging surveys are now complete for the Port of Port Hedland. The Trailer Suction Hopper Dredge and Sweep vessel will carry out the dredging works expected to take 6-8 weeks. Due to COVID restrictions, a project mobilisation management plan has been completed with vessel mobilisation scheduled well in advance.
- **Cyclone procedures:** The Port of Port Hedland has had four Tropical Lows pass through the region in the 2020/2021 Cyclone Season. TL 02U – 9 December; Port cleared but not closed, TL 08U – 20 January, Port cleared but not closed, TL 12U – 30 January; Port cleared but not closed.

ITEM 4 PROJECTS AND SPECIAL ISSUES UPDATE

Managing Director HMI, Karlene Bylund
KB presented the following topics:

- **Maritime Precinct:** Planning is underway for the development of the Maritime Precinct and with opportunities for development of land acquired by HMI within the Maritime Precinct. Overview of the Sub-Precinct map was displayed for Committee members.
- **Spoilbank Marina:** Practical completion of the Stage 1 access road was achieved on 30 March 2021. Wilson St, Anderson St and Sutherland St are all now open. New road running north/south between Sutherland St and Anderson St is a private road until project completion.
- **Spoilbank Marina Next Steps:** PPA have engaged a public art consultant to develop concept art work with the Kariyarra community. PPA are working with the ToPH to relocate remaining yachts on behalf of the Town. Details are yet to be finalised.

Questions and comments:

AC: When will the new road be open?

TR: The road will remain closed to the public until the completion of the Marina Project.

ITEM 5 ENVIRONMENT AND HERITAGE UPDATE

Environment and Heritage Manager, Derek Walker
DW discussed the following topics:

- **Marine Environmental Quality Management Program:** committee members were provided an overview of the MEQMP developed for PPA by independent consultants. The Environmental monitoring approach is consistent with State (EPA) Guidelines – *Technical Guidance for Protecting the Quality of Western Australia's Marine Environment*. The program aims to improve PPA's understanding of quality of the local marine environment (including natural processes), enabling PPA to monitor and report on long-term trends in marine environmental quality.
- **Clean Up Australia Day:** PPA organised a beach clean-up at 6 Mile Beach on 25 February 2021. This was coordinated with Care for Hedland who undertook clean-ups at Cemetery Beach and Pretty Pool on 26 February. Ten bags of rubbish were collected by the 20 PPA staff volunteering.
- **Spoilbank Marina:** As part of PPA's commitment to protecting the environment, three real time air quality monitors and 10 deposition air quality monitors have been installed along Sutherland Street and around the perimeter of the construction site. These monitors will measure and better manage any potential environmental impacts on air quality due to construction works.
- **Invasive Pests Marine:** on 11 December 2020, PPA staff, other Western Australian Port Authorities and the Department of Primary Industries and Regional Development

were recognised for the collaborative implementation of the State-Wide Array Surveillance Program (SWASP) at the Institute of Public Administration Australia (IPAA) Western Australia Achievement Awards. The team were recognised in the Best Practice in Collaboration Across Government Agencies category. The IPAA WA Achievement Awards aim to recognise individual and organisational excellence in public service.

ITEM 6 COMMUNITY UPDATE

*Stakeholder Engagement and Communications Advisor, Tegan Read
TR discussed the following topics:*

- **Community Support Initiative (CSI):** PPA has recently supported the following through the CSI, North Pilbara Football League: \$11,00 as the ongoing game ball sponsor, this year encompassing the Women's Pilbara Football League; Port Hedland Gold Club: \$2,000 for the annual Roy Hill Golf Classic; Reach Us Pilbara: \$2,500 towards the annual Heroes Quiz Night Fundraiser event; Lions Institute: \$2,500 towards the 2021 Cancer Screening Clinic.
- **Sustainability Strategy:** PPA are in the process of developing a Sustainability Strategy. PPA has undertaken a Strategic Gap Analysis and a Materiality Assessment, some ACCC members may have been contacted to participate. The top material issues identified for the materiality assessment based on this internal and external feedback were:
 - People: (focus areas) Workplace Health & Safety, Employee Wellbeing, Talent Attraction & Retention
 - Planet: (focus areas) Biosecurity, Biodiversity & Habitat Protection, Climate Change
 - Prosperity: (focus areas) Cyber Security, Robust Governance & Risk Management, Port Efficiency
 - Partnership: (focus areas) Government Relationships, Port CommunicationThe next step will be to develop projects and initiatives under each identified issue.
- **2021 Stakeholder Satisfaction Survey:** PPA is in the process of conducting its seventh annual Stakeholder Satisfaction Survey. Kantar TNS, an independent market research agency, have been conducting interviews of stakeholders representing port users, service providers, local and state government representatives and community organisations. Survey results will be shared with members at next meeting.

ITEM 7 OTHER BUSINESS

Chair opened discussion for members and attendees to raise any questions or make comment. Chair closed meeting at 4:25pm.

ITEM 8 ACTION ITEMS

Action No.	Action	Who
	Nil	