

PORT OF ASHBURTON - MAIN ENGINE IMMOBILISATION REQUEST FORM



VESSEL DETAILS			
Vessel Name:			
Master's Name:			
Vessel contact details (email & phone no)			
Agent:			
Agent contact details including mobile:			
Location of vessel at time of engine immobilisation work			
Immobilisation proposed start (date/time):		Immobilisation estimated finish (date/time):	
Brief description of immobilisation work:			
Estimated time (in hours) to remobilise engine/s in an emergency:			
GENERAL CONDITIONS			
<ul style="list-style-type: none"> • This is a request form only. Vessels MUST NOT immobilise their engines without permission from the Port Authority. Permission will be granted by the Port Authority via e-mail confirmation from Dampier VTS. • Engine immobilisation requests should be received no more than 48 hours and at least 24 hrs prior to commencement of work. Permission will be granted by the Port Authority at their discretion. • If engine immobilisation is required for consecutive days, individual requests for each day must be submitted. • Vessels must give due regard to predicted and prevailing weather conditions when planning engine immobilisation works. • Immobilisation will not be granted to vessels at anchor when the forecast wind speed is greater than 20 knots during the course of the immobilisation works. • The immobilisation will be approved for daylight hours only. • Vessels must advise Ashburton VTS (VHF Ch14) prior to commencing and on completion of engine immobilisation work. • All requirements of the vessel's safety management system must to be complied with during engine immobilisation work. • Engine immobilisation requests for a vessel at the WMT, will first require approval from the terminal operator. The request must then be sent to the Port Authority for approval, along with evidence of approval from the berth/terminal operator. 			

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- If engine immobilisation works are carried out alongside, such work **MUST** be completed at least 6 hours before expected pilot on board time.
- Vessels must advise the Port Authority via Ashburton VTS of any changes to the vessel's ability to manoeuvre after completion of engine immobilisation works.
- The Master must advise the Port Authority via Ashburton VTS and the marine pilot (during Master/Pilot exchange) of the immobilisation works carried out and of any changes to the ship's equipment/machinery status.
- This document must be signed, stamped and dated by the Master.

..... Master's Signature Date Ship's Stamp
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Type of Procedure; Operations, External

PROCESS OWNER

The VTSC Manager is responsible for this External Document.

Date approved: 28/04/2020

Review date: 28/04/2022

Version: 1

Approved by: Regional Harbour Master