

PORT OF DAMPIER - DIVE PERMIT APPLICATION



This Dive Permit must be submitted and approved before conducting any occupational diving within 200m of a PPA facility, including navigation aids, wharf facilities and the like.

All diving operations are to be carried out safely, in accordance with: (i) AS/NZS 2299.1:(2015), (ii) all applicable laws, (iii) applicable Codes of Practice, and (iv) any other relevant requirement and Australian Standard.

The Applicant must complete sections 1 and 2, sign section 3 and submit for approval to Dampier VTS:

dampier.vts@pilbaraports.com.au

PPA Use		Authorisation No.:					
SECTION 1: GENERAL							
Applicant:				Phone:	Email:		
Company:				Phone:			
Dive Supervisor:				Phone:	Email:		
Name of Dive Vessel(s)				Location of Dive			
Permit Valid	From:	(Hrs)	Date:	To:	(Hrs)	Date:	
SECTION 2: WORK AND DIVE DETAILS, PRECAUTIONS & CONDITIONS							
2.1 Description of Work							
Description of dive activity:							
Description of equipment being used in the dive:							
Port facilities within 200m of the dive operation:							
<p>For navigation aid location append a marked-up extract of the relevant marine chart below. For other facilities indicate the location on a diagram(s) below:</p>							

2.2 Permit Conditions

Dives requiring decompression are not permitted	Y	N	N/A
1. All dive equipment is serviceable, fit for purpose and in current survey/certification as per AS/NZS 2299.1:(2015).			
2. All personnel involved in diving have a valid medical certificate, current dive certification and training as per AS/NZS 2815.2:(2013).			
3. An Applicant approved diving checklist will be completed before undertaking diving.			
4. Dive supervisor will contact Dampier VTS to obtain daily shipping sheet prior to diving.			
5. Dive vessel will monitor VHF CH11 & 16 for vessel traffic around dive site.			
6. Dive vessel will notify Dampier VTS (VHF CH 11 & 16) of commencement and completion of diving.			
7. Dive vessel will display navigational lights, shapes and flags as required by local and international regulations.			
8. Adequate first aid equipment including sufficient medical oxygen and automatic external defibrillator is available.			
9. Suitably qualified senior first aid personnel will be available.			
10. Surface Supplied Breathing Apparatus (SSBA) equipment be used			
11. If diving under or near a vessel, vessel's clearance to dive procedure has been complied, including shutdown and thrusters immobilisation. Any work on Overboard V/V;s to be blanked and confirmed by vessel.			
12. The Applicant and Dive Supervisor will advise all personnel involved in diving of the above conditions and ensure that they are understood and met.			

2.3 Documentation Applicant is required to provide to PPA

1. Safe Work Method Statement for the dive operation				
2. Dive plan				
3. Emergency Management Plan				
4. Copies of Diver's License and Medical Certificate				
	Diver's full name & ADAS level of qualification	ADAS Certification No.	Medical Certificate Expiry Date (issued within the last 12 months)	Other (list)
1.				
2.				
3.				
4.				
5.				

SECTION 3: APPLICANT STATEMENT OF ACCEPTANCE

By signing this Dive Permit Form, the Applicant confirms that:

1. All of the statements in this Dive Permit Form are true, correct and complete.
2. All diving operations will be carried out in accordance AS/NZS 2299.1:(2015) and any other relevant requirements and Australian Standard.
3. The Applicant is responsible for the works and dives being undertaken and that they and their contractor have safe systems of work in place.
4. PPA may amend or cancel this permit at any time.

(Full Name)

(Signature)

(Date)

(Title)

SECTION 4: PPA AUTHORISATION ACCEPTANCE

Check form is filled out correctly and clarify details with Applicant where required

Check scheduling for other permits and activities

For PPA contractors, ensure the relevant PPA contact has been advised of the work and dive

Ensure key persons working in proximity to the dive area have been notified of the work and dive:

Notifications: Wharf Manager Y ☐ N ☐ Environment Y ☐ N ☐ Safety Y ☐ N ☐ Other:
Maintenance Y ☐ N ☐ Engineering Y ☐ N ☐ Security Y ☐ N ☐

Harbour Master has authorised the work and dive

(Full Name)

(Signature)

(Date)

SECTION 5: COMPLETION

The diving has been completed and all personnel involved in diving, materials and equipment have been removed.

Authorised Representative of Applicant Signed

(Full Name)

(Signature)

(Date)

Permit Authoriser:

(Full Name)

(Signature)

(Date)

PROCESS OWNER

The VTSC Manager is responsible for this internal document.

Date approved: 13/03/2025

Review date: 12/03/2027

Version: 4

Approved by: Harbour Master